

LABOR DAY WEEKEND PREPARATIONS

TENNIS						Radio #1
	Power wash the courts					
	Inform neighbors that they may not park in the area- see sample letter below					
	Do general clean up around the courts					
	See that the benches are clean and useable					
	Deliver 1 table, 4 chairs, AND 1 10X10 awning for Tournament					
	Remove sand pile from the area					
SNACK SHACK						
	Have power cord to connect area with Joanne Nelson's					
	2 table, 2 straight leg awnings					
	If you set up awnings, put two straight leg ones for service area					
	Be sure there are plenty of garbage and recycle cans available					
	Deliver 16 Tables & 60 chairs					
	Deliver the GAS BBQ					
PICNIC GROUNDS						
	Clean area					
	See that there are no sticks on which one could trip someone					
	Clean and stock restrooms					
	Be sure the PA system from podium is in working order					
SHUFFLEBOARD						Radio #2
	Power wash the courts					
	Clean the area					
	Provide cones for blocking cars from one side of road in front of the courts					
	2 tables and 4 chairs					
HORSESHOES						Radio #3
	Clean the areas of pits near bridge,					
	Trash cans needed at this site					
PING PONG						Radio #4
	Have all the tables with nets set up					
	Have 8 paddles and 12-15 new ping pong balls available					
CRIBBAGE						
	Remove fire trucks and clean the firehouse bays					
	Have 8 3 by 6 or 8 ft tables and 32 chairs set up in firehouse					
TILE PAINTIN FOR KIDS						
	2 tables and 1 chair on he far side of the Horseshoes					
3 ON 3 BASKETBALL						
	Clean area a and have hoops with nets and at correct height					
VOLLEYBALL						
	Clean the area					
	Deliver 1 tables and 4 chairs					
	Have hose available for wetting the courts during the tournament					
BEACH GAMES						
	Clean the Section 4 beach area					
OTHER NEEDS						Radio #5
	Fred to get the Bullhorn on Friday 4:30 PM					

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	Fred to get 5 Park Radios & chargers on Friday 4:30 PM		
LETTER TO ST AUGUSTINE RESIDENTS			
Dear Resident on St. Augustine,	622 thru 645		
This coming weekend there will be big events at the tennis court and beach. It would be appreciated if you would not park your vehicles on the Parking areas along St. Augustine between the bridge and the beach between 6 a.m. Saturday, September 2nd through 4 p.m. Sunday, September 3rd			
Your cooperation is much appreciated.			

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